



CRAFT VENDOR MEMO

LOCATION & DATE

San Angelo Museum of Fine Arts – 1 Love St, San Angelo, Texas.
Saturday 10/21/2023
11 AM to 7 PM

A few reminders to keep in mind prior to the event:

CRAFT VENDOR ARRIVAL/SET UP

- Please arrive **Between 7:30 AM – 9:00 AM Saturday, October 21st**. We strongly encourage early setup; arrival past 10 AM is discouraged. All booth setup activity must be completed no later than 10 AM.

ENTRY

- ENTRY ACCESS: via S Oakes & E Ave A or S Oakes St & 1 Love St. (**the Oakes Street bridge is currently closed) Vendors will not be allowed entry from Chadbourne St. No vehicles will be allowed in the vendor area. You may drive down near the Riverstage to drop off but must park elsewhere as parking is not allowed in this area.

PARKING

- Vendors may park in the Old Town parking lot or the SAMFA parking lot.
- **Please check in with Jaton Hampton or Liz Natalia at the San Angelo Museum of Fine Arts.** There will be no early take downs. Craft Vendors are required to stay for the entire event.
- A map of your assigned booth location will be emailed prior to the event date.
- Each vendor must provide their own tent, table(s), and chairs. The only thing we are providing is space.
- Electricity will not be provided. You are encouraged to bring your own solar lighting.
- Your tents space will be located on a concrete base. Prepare anchors.
- You **MUST** display any necessary permits/**SALES TAX ID** to sell taxed goods at your booth, no exceptions.

RESTROOMS

- Potties will be available on Avenue A or you may utilize the Riverstage facilities.
- *****DUES MUST BE PAID BY THURSDAY OCTOBER 19! *****

For general questions or concerns, please email hispanicheritage.sa@gmail.com prior to Friday, October 20th.

DÉCOR CONTEST

We are hosting a booth decorating contest. The best decorated booth will receive a plaque and 1 free entry to next year's event! **Leos Imports is offering a 15% discount on décor products if you mention you are a Dia de los Muertos vendor.**